

How to Get Enrolled

Follow these instructions to
enroll in Your 401(k) Plan.



STEP 1 Create your account

Register and access the enrollment website for the first time.

- Website: **www.mykplan.com**
- Select **"Create account."**
- **Enter your first name, last name, social security number and date of birth** and click "Continue."
- **Enter your contact information** and click "Continue."

STEP 2 Enroll in your company's retirement plan

Make key decisions about your 401(k) account.

- Click on **"ENROLL in my company's 401(k) Plan"** and select "Next."
- **Set your deferral rate**, or how much you'd like to put towards your 401(k) each paycheck.

STEP 2 Enroll in your company's retirement plan

- **Choose your Investment Selections.** Enter the default fund based on your age, or select a different model portfolio or individual funds if you prefer.
 - Your default investment option will be shown, as applicable to your age. Click "Next" to view all your investment options.
 - Review the fund prospectuses or contact Fisher's Help Desk for support choosing your investment asset allocations. Your investment elections must total 100%. Click "Next."
 - **Review your investment elections** and Confirm by clicking "Next."
 - Provide the requested personal information to **confirm your identity**. Read ADP's acknowledgement, and then click "Finish" to complete your enrollment.
- **Designate your beneficiaries** (optional).

Would you like some help? Reach out to us.

Schedule a 30-minute one-on-one meeting with a Retirement Specialist.

Your Retirement Specialist has a great deal of experience with helping employees plan for a successful retirement. They can help you get enrolled as well as provide educational support and guidance.



Schedule your meeting now!